

Timetable

Guidance for Trainer only

Module: Legal Issues

Approximately 3 – 3½ hours are required for this session.

Trainers are advised to consider dividing the content into two sections and running two sessions rather than attempting to cover all sections in one longer session.

<p>Introduction</p> <ul style="list-style-type: none"> • Register signed • Key areas in this session <ul style="list-style-type: none"> ○ The general responsibilities of the Board arising from legislation, guidelines and circular letters ○ Procedures to follow when issues of concern arise ○ Issues arising from the Education Act, the Education Welfare Act, Data Protection legislation, Health and Safety legislation ○ We'll deal in some detail with Section 29 Appeals ○ The approach we will use is to look at situations that might arise in schools and tease out some of the legal issues involved • Distribute copies of handouts so participants can take notes (handout includes slides from presentation, list of acronyms) 	15 minutes
Presentation <i>(as far as slide 9)</i>	20 minutes
*Scenarios 1 and 2 <i>(slides 11 to 16)</i>	20 minutes
*Scenario 3 <i>(slides 17 to 24)</i>	20 minutes
*Scenario 4 <i>(slides 25 to 27)</i>	10 minutes
Coffee Break <i>(End of first session if using more than one session)</i>	15 minutes
*Scenario 5 <i>(slides 28 to 39)</i>	25 minutes
Section 29 Appeals <i>(slides 41 to 53)</i>	25 minutes
Other Functions of the Board, including School Plan <i>(slides 54 to 60)</i>	25 minutes
Evaluations and Finish <i>(slides 61 to 64)</i>	5 minutes

*** The content has been structured so that you may choose to deliver it in either one or two sessions. If you are using two sessions, the first one might include content as far as Slide 27, covering approximately half of the scenarios and the legal issues involved. The second session can cover enrolment issues, including Section 29 Appeals.**