

## Application Form for Permanent and CID Holding Teachers' Access to the Main Redeployment Panel for the 2014/15 school year

NOTE : Part 1 of this form should be completed in full by all teachers.  
Part 3 (if applicable) and 4 of the form should be completed by the Chairperson of the Board of Management.

Roll No.: \_\_\_\_\_

### Part 1 (all applicants to complete Part 1)

#### Eligibility for Panel Rights

**Name of Panel:** \_\_\_\_\_

Insert Catholic, Church of Ireland, Educate Together, An Foras Patrúnachta

For Catholic or Church of Ireland Diocese Panels, insert Name of Diocese/United Diocese, e.g. Catholic Diocese of Cloyne / United Dioceses of Meath & Kildare:

\_\_\_\_\_

**Teacher's Name:** \_\_\_\_\_

**PPSN:** \_\_\_\_\_

**Teaching Council Registration No.:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_

\_\_\_\_\_

**Mobile Phone No.:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_ (Compulsory – Form will be returned if left blank)

**Training College:** \_\_\_\_\_

**School Name & Address:** \_\_\_\_\_

**Roll No.:** \_\_\_\_\_ **School Phone No.:** \_\_\_\_\_

**Chairperson's Name:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_

**Please tick this box if you have a particular interest in being redeployed to a school that operates through the medium of Irish:**

#### **Registration:**

Before this Application Form is returned to the Department, it is important that you log onto the Teaching Council website ([www.teachingcouncil.ie](http://www.teachingcouncil.ie)) and tick the box "Allow Paymaster to View Details". If this box is not ticked, Primary Teacher Allocations Section cannot view your details to check your eligibility for panel rights.

**Please tick ONE of the following boxes, if eligible.** (Teachers can check their registration status online under Registered Teacher Login @ [www.teachingcouncil.ie](http://www.teachingcouncil.ie) or by contacting the Teaching Council, tel. 1890224224 or 01 6517900 or email [info@teachingcouncil.ie](mailto:info@teachingcouncil.ie))

#### **Primary Qualified**

I hold full registration (I am registered without conditions) with the Teaching Council under section 31(5) of the Teaching Council Acts, 2001, regulation 2 / 'primary'

**Or**

I am registered with conditions under section 31(5) and I expect to meet in full the conditions of my registration under Regulation 2/Primary on or before 31 August 2014.

**Montessori/Primary/Special Needs Qualified**

I hold full registration (I am registered without conditions) with the Teaching Council under section 31(5) of the Teaching Council Acts, 2001, regulation 3 / 'Montessori and Other'

**Or**

I am registered with conditions under section 31(5), regulation 3 and expect to meet in full the conditions of my registration on or before 31 August 2014.

**Teachers automatically registered in 2006**

I am registered with the Teaching Council under section 31(2) and 31(3) of the Teaching Council Acts, 2001 as 'Primary / Montessori and Other' (circle as appropriate) and I am fully qualified having satisfied all shortfalls, if any, identified by the Department of Education and Skills.

**Or**

I am registered with the Teaching Council under section 31(2) and 31(3) of the Teaching Council Acts, 2001 as 'Primary / Montessori and Other' (circle as appropriate) and I have outstanding shortfalls identified by the Department of Education and Skills.

- I hereby apply to have my name placed on the above named Main Panel.
- I am satisfied that I am the most junior eligible permanent teacher/CID holder in the school / I have volunteered to exchange panel rights with the most junior eligible permanent teacher in the school with the consent of the school Patron (delete as appropriate).
- I agree to abide by the redeployment arrangements which govern the operation of the main redeployment panel at primary level.
- I understand and agree that my contact details will be circulated to relevant bodies and that non-personal information may be published on relevant websites to facilitate my redeployment.
- I accept that my name will be removed from the Panel if:
  - I am not contactable using the above details
  - I fail to respond within three calendar days to any request for interview by a school including any such requests by email
  - I fail to respond within three calendar days to any offer of a post from a school including any such offer by email
  - I refuse to accept an offer of a post which is within the agreed distance limits
- I accept that if, at any time, I allow my Teaching Council registration to lapse or if I am removed from the Register for any reason, I will be removed from the Panel and/or my employment will be terminated with the school to which I am redeployed with immediate effect.
- I accept that any appointment arising from this panel will be subject to the vetting requirements of Circular 0063/2010.
- I undertake to notify the relevant Panel Operator if I take up a post for the 2014/15 school year or if I decide to leave the panel for any reason. I understand that if I leave the panel for any reason I cannot be subsequently reinstated.
- I accept that any appointment from the panel will be conditional on and subject to the terms and conditions set out in the/any letter of offer from the employing school/employer.
- I have read and understand the Important Notice for Teachers at Part 5 of this Form.
- **I confirm the information that I have provided for this application to be true and accurate.**

Signature of Teacher: \_\_\_\_\_

Date: \_\_\_\_\_

## Part 2 (for completion by eligible teacher if relevant)

**Note:** All applicants must have completed Part 1

**You should complete Part 2 only if you have applied at Part 1 for access to the Educate Together, An Foras Pátrúnachta or Special National Panels.**

1. I am willing to consider the offer of a post outside the 45km limit of my current school.

Please circle Yes or No

2. If you have circled Yes above, please also circle any of the counties listed below in which you are willing to consider the offer of a post:

*Carlow, Cavan, Clare, Cork, Donegal, Dublin, Galway, Kildare, Kilkenny, Kerry, Laois, Leitrim, Limerick, Longford, Louth, Mayo, Meath, Monaghan, Offaly, Roscommon, Sligo, Tipperary, Waterford, Westmeath, Wexford, Wicklow*

Please note that the schools in the counties which you have circled are obliged to offer you a vacancy.

**Signature of Teacher:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Part 3 (for completion by Chairperson, if relevant)

### Ineligibility for Panel Rights

If the teacher affected by the suppression of a permanent post is ineligible for panel rights, it is vital to notify both the teacher and the Department of the position. Please provide the identity of the teacher affected below.

**Teacher Name:** \_\_\_\_\_

**PPSN:** \_\_\_\_\_

**Signature of Chairperson:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Part 4 (for completion by Chairperson)

- I am satisfied that the information in Part 1 and Part 2 or Part 3 of this form, as appropriate, is accurate.
- In relation to Part 1 and Part 2 (if relevant), I hereby approve of the teacher's application for inclusion on the above named Main Panel as indicated therein by the teacher.
- In relation to Part 3 (if relevant), I confirm that I have informed the teacher identified that his/her post has been suppressed, that he/she is ineligible for panel rights.

**Signature of Chairperson** : \_\_\_\_\_

**Date** : \_\_\_\_\_

**Phone No.** : \_\_\_\_\_

**E-mail Address** : \_\_\_\_\_

## **Part 5 - Important Notice for Teachers**

1. If eligible for access to the main panel, please complete this Main Panel Form and return to **Primary Teacher Allocations Section, Department of Education and Skills, Cornamaddy, Athlone, Co Westmeath** within the timeframe outlined in Circular 0007/2014. This is an important requirement for your employment rights and lost or late forms will jeopardise your panel rights. Teachers are therefore strongly advised to retain a copy of the form and evidence of postage.
2. The arrangements for the operation of redeployment panels at primary level is published on the Department website. Your application for inclusion on the panel will be based on the existing redeployment arrangements as outlined in Circular 0007/2014 and relevant FAQ information published on the Department's website. The Department will provide a regular update of the number of teachers on each panel.
3. Queries in relation to your redeployment should be emailed to [primaryallocations@education.gov.ie](mailto:primaryallocations@education.gov.ie). To expedite a response, please provide your PPSN and current school roll number.
4. In the event that you are placed on the redeployment panel and either accept the offer of a post, defer or seek exemption from the panel, please submit a completed Panel Update Form (PUF). Panel Update Forms can be printed directly from [www.education.ie](http://www.education.ie) under Schools & Colleges – Services -Teacher Allocations. The Patron of your school must be notified when this Panel Update Form (PUF) is being returned. Your decision to leave the Panel cannot be reversed and must therefore be considered carefully. Other than when seeking a maternity exemption, it is advisable to possess a written/email offer of employment before making a final decision.
5. Once your name has been placed on the panel, please note that you must be contactable at all times at the email address and other contact details which you have given on this Form. If you change email address or other contact details, you must notify Primary Teacher Allocations Section immediately. You must respond, by email, within three calendar days to offers of interviews and/or posts from Boards of Management. Refusal of offers must be given by email to Boards of Management. Failure to comply with these and any other agreed arrangements as published will result in forfeiture of your panel rights.
6. The information provided on this form will be subject to verification by the Department before your name is passed to the relevant Patron for inclusion on the Panel. Accordingly, please note that completion of this form does not automatically confer panel access and the final decision to admit a teacher to a panel rests with the relevant Patron.