

Company registered number: 517672  
CHY number: 10943  
Charity registered number (CRA number): 20028930

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

---

**CONTENTS**

---

	Page
<b>Reference and administrative details</b>	1
<b>Directors' report</b>	2 - 5
<b>Directors' responsibilities statement</b>	6
<b>Independent auditors' report</b>	7 - 10
<b>Statement of financial activities</b>	11
<b>Balance sheet</b>	12
<b>Statement of cash flows</b>	13
<b>Notes to the financial statements</b>	14 - 32

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

<b>Directors</b>	Anne Fay (Chairperson) (appointed 9 February 2021) Andrew McGrady (Chairperson) (resigned 9 December 2020) Rosaleen Crowe O'Neill (Chair of Finance) (rotated 29 June 2020) V. Rev Peter Devlin (Secretary) Frank Burns Eamon Lally Sr. Marie Jones Daniel O'Connell Monsignor Dan O'Connor Fiona Shanley (rotated 19 March 2020) Sean Holian Brendan Ludlow Sean O'Caoimh Ena O'Regan (resigned 13 January 2020) Bishop Thomas Deenihan Anna Feely (appointed 29 June 2020) Fr Paul Waldron (Chair of Finance) (appointed 19 March 2020) Monsignor Cathal Geraghty (appointed 29 June 2020) Caroline Renehan (appointed 17 February 2020, resigned 22 September 2020)
<b>Company registered number</b>	517672
<b>CHY number</b>	10943
<b>Registered office</b>	New House St Patrick's College Maynooth Kildare
<b>Company secretary</b>	V. Rev Peter Devlin
<b>Independent auditor</b>	RBK Business Advisers Chartered Accountants & Statutory Audit Firm Parkview House Beech Hill Office Campus Clonskeagh Dublin 4
<b>Bankers</b>	Ulster Bank Main Street Maynooth Co. Kildare
<b>Solicitors</b>	Mason Hayes & Curran South Bank House Barrow Street Dublin 4
<b>Finance &amp; audit committee</b>	Paul Waldron (Chairperson) Andrew McGrady Sean Holian Sr. Marie Jones

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

The Directors present their annual report together with the audited financial statements of the Catholic Primary Schools Management Association (The Charity) for the ended 31 December 2020.

The Directors confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) as amended by Update Bulletin 1 (effective 1 January 2019).

This set of financial statements is prepared by Catholic Primary Schools Management Association in accordance with accounting standards issued by the Financial Reporting Council, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective 1 January 2019.

The charity has applied the Charities SORP on a voluntary basis as its application is not a requirement of the current regulations for charities registered in the Republic of Ireland however, it is considered best practice.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

The organisation is a charitable company with a registered office at St. Patrick's College, Maynooth, County Kildare. The Charity operates under the name Catholic Primary Schools Management Association. The registered number of the company is 517672.

The charity has been granted charitable tax status under Sections 207 and 208 of the Taxes Consolidation Act 1997, CHY number 10943 and is registered with the Charities Regulatory Authority (CRA number 20028930). The charity has a total of 15 Directors.

#### **(A) PRINCIPAL ACTIVITIES AND OBJECTIVES**

Catholic Primary Schools Management Association is a company limited by guarantee and does not have a share capital.

The main object for which the Association is established is the advancement and support of education in Catholic Primary Schools in the Republic of Ireland in accordance with Catholic Ethos. The charity provides advice, guidance, information, support and other services to Ordinary Members, Patrons and Trustees with the objective of assisting them in the fulfillment of their responsibilities to the pupils, parents, teachers, staff of Catholic Primary Schools and to the Department, for the purposes of the Education Act 1998, the Constitution of Boards and Rules of Procedure, the Rules of National Schools, circulars issued by the Department from time to time and other applicable law and regulations, in all circumstances consistent with Catholic Ethos.

Accordingly, the Association provides wide-ranging services to the Boards of Management, Patrons and Trustees of Catholic Primary Schools. The Association also represents the Boards of Management in discussions with various bodies including the Department of Education and Skills, various Trade Unions and the Teaching Council. The Association also contributes to the formation of national policy on the development of primary education and the development and implementation of relevant strategies and policies.

#### **(1) Directors**

The names of the persons who at any time during the financial year were directors of the company are as follows:

Anne Fay (Chairperson) (appointed 09 February 2021)  
Andrew McGrady (Chairperson) (resigned 09 December 2020)  
Rosaleen Crowe O'Neill (Chair of Finance committee) (rotated 29 June 2020)

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

V. Rev Peter Devlin (Secretary)  
Frank Burns  
Eamon Lally  
Sr. Marie Jones  
Daniel O'Connell  
Monsignor Dan O' Connor  
Fiona Shanley (rotated 19 March 2020)  
Sean Holian  
Brendan Ludlow  
Sean O'Caoimh  
Ena O'Regan (resigned 13 January 2020)  
Bishop Thomas Deenihan  
Anna Feely (appointed 29 June 2020)  
Fr Paul Waldron (Chair of Finance) (appointed 19 March 2020)  
Monsignor Cathal Geraghty (appointed 29 June 2020)  
Caroline Renehan (appointed 17 February 2020, resigned 22 September 2020)

The directors act in a voluntary capacity for the company.

**(2) Company secretary**

The company secretary throughout the financial year was the V. Rev Peter Devlin.

**(B) BUSINESS REVIEW & FINANCIAL RESULTS**

**(1) Income and Expenditure**

Catholic Primary Schools Management Association received the majority of its income in 2020 from School membership fees with the remainder coming from sponsorship and Department of Education and Skills grants. The grants from the Department of Education and Skills were €190,000 (2019: €190,000) in relation to the core grant and €125,000 (2019: €95,000) in relation to an industrial relations grant. Income is analysed as restricted and unrestricted in accordance within the terms of the donor funding.

The financial results for the year ending 31st December 2020 are set out in the Statement of Financial Activities on page 11. Total income for the year was more than total expenditure by €146,956 (2019: €1,735). The restricted income received by the company is the €190,000 (2019: €190,000) core grant, the €125,000 (2019: €95,000) industrial relations grant and €2,000 (2019: €5,000) in relation to sponsorship income. The core grant is for the day to day operational costs of CPSMA and is spent on wages & salaries. This industrial relations grant is spent on the wages and salaries of the individuals who are members of the internal TCC committee and the sponsorship is allocated against AGM expenses. Unrestricted income amounted to €1,265,387 (2019: €1,456,941). This is spent on charitable activities and governance costs.

In the 2020 Statement of Financial Activities, the resources expended are classified under the heading of other charitable activities and governance costs. Resources expended amounted to €1,435,431 (2019: €1,745,206) in 2020. The main expenditure relates to payments as per the collaboration agreements with the Patrons based on the number of schools per Dioceses, wages & salaries & rent.

**(C) STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee. The company does not have a share capital and consequently the liability of its members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding one Euro (€1).

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

During 2020 the Company made the required returns relating to the Register of Beneficial Ownership and established an internal register of beneficial ownership.

The charity was established under a Constitution which established the objects and powers of the charitable company and is governed under its Constitution and managed by a Board of Directors.

The charity has 15 Directors who meet on a regular basis and are responsible for the strategic direction of the charity. At these meetings the Board of Directors are provided with the key performance and risk indicators. The charity is ran on a day to day basis by the Chief Executive Officer who is responsible for ensuring that the charity meets its long and short term aims and the day to day operations run smoothly. The CEO has delegated authority, within the terms of delegation approved by the Directors, for operational matters including finance and staff day to day management. The Board retains responsibility for budgeting and employment.

There is clear division of responsibility at the Charity with the Board retaining control over major decisions. The Board of Directors retain overall responsibility for the strategic development of the company in close liaison with the executive officers.

**(D) ACHIEVEMENT AND PERFORMANCE**

2020 was an exceptionally challenging year for Irish Primary Education and for CPSMA due to the COVID-19 Pandemic. Despite the challenges CPSMA had a very successful year, the Staff of the Secretariat handled 12,058 (2019: 9,417) calls from 2,352 (2019: 2,014) schools.

CPSMA successfully moved to remote working in March 2020 with no disruption or loss of service to its call query line. CPSMA also delivered a new Chairs Handbook to all Chairs, upgraded its App, to include the Chairs Handbook, and increased the number of users of the App to over 2000.

CPSMA also transitioned its training On-line and delivered both synchronous and asynchronous training to its Boards of Management and Principals. CPSMA played a very active role in preparing for school reopening and ensuring the concerns and insights of its members were fed into the Department of Education and the planning process.

**(E) EVENTS AFTER THE BALANCE SHEET DATE**

**COVID-19 (Coronavirus)**

In the opinion of the Directors there are significant risks and uncertainties facing the organisation at this time due to the continuation of the pandemic. While this is a constantly changing situation, the Board of Directors are monitoring and following the advice from the Government and the Department of Health. This includes the introduction of social distancing protocols and therefore the organisation's offices are closed with all staff members working remotely. In addition, all overseas travel has been suspended and recruitment has been delayed.

The Board of Directors will continue to monitor the situation and take any measures necessary to ensure that any financial impact is minimised to the best extent possible. There have been no post balance sheet adjustments made to the financial statements in relation to COVID-19.

**(G) ACCOUNTING RECORDS**

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**DIRECTORS' REPORT (continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

The measures taken by the Directors to ensure compliance with the requirements of sections 281 to 285 of the Companies Act 2014 with regard to the keeping of accounting records are the implementation of necessary policies and procedures for recording transactions, the employment of competent accounting personnel with appropriate expertise and the provision of adequate resources to the financial function. The accounting records of the company are located at New House, St. Patrick's College, Maynooth, Co. Kildare.

**(H) DISCLOSURE OF INFORMATION TO AUDITORS**

Each of the persons who are Directors at the time when this Directors' report is approved has confirmed that:

- so far as that Director is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Director has taken all the steps that ought to have been taken as a Director in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

**(I) INDEPENDENT AUDITORS**

In accordance with Section 383(2) of the Companies Act 2014, the auditors, RBK Business Advisers, Chartered Accountants and Statutory Auditors, Boole House, Beech Hill Office Campus, Dublin 4 will continue in office.

*Anne Fay*  
Anne Fay (Mar 12, 2021 10:45 GMT)

**Anne Fay (Chairperson)**  
**Director**

*Paul Waldron*  
Paul Waldron (Mar 12, 2021 12:24 GMT)

**Paul Waldron (Chair of the Finance Committee)**  
**Director**

Date: *12*  
*13* March 2021

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**DIRECTORS' RESPONSIBILITIES STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

The Directors (who are also directors of Catholic Primary Schools Management Association for the purposes of company law) are responsible for preparing the Directors' report and the financial statements in accordance with Irish law and regulations.

Irish Company law requires the Directors to prepare financial statements for each financial year. Under the law the Directors have elected to prepare the financial statements in accordance with Companies Act 2014 and accounting standards issued by the Financial Reporting Council (and promulgated by Chartered Accountants Ireland) including FRS 102 The Financial Reporting Standard applicable in the UK and Ireland (Generally Accepted Accounting Practice in Ireland) as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective 1 January 2019.

Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as to the financial year end and of the profit or loss of the Charity for the financial year and otherwise comply with the Companies Act 2014. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and directors' report comply with the Companies Act 2014 and enable the financial statements to be audited. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in Ireland governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

*Anne Fay*  
Anne Fay (Mar 12, 2021 10:45 GMT)

**Anne Fay (Chairperson)**  
**Director**

*Paul Waldron*  
Paul Waldron (Mar 12, 2021 12:24 GMT)

**Paul Waldron (Chair of the Finance Committee)**  
**Director**

Date: 12 March 2021



**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CATHOLIC PRIMARY SCHOOLS  
MANAGEMENT ASSOCIATION**

---

**OPINION**

We have audited the financial statements of Catholic Primary Schools Management Association (The Charity) for the year ended 31 December 2020 which comprise of the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of accounting policies. The financial reporting framework that has been applied in their preparation is applicable Irish law and Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective 1 January 2019.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2020 and of its surplus for the year then ended;
- have been properly prepared in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and Republic of Ireland; and
- have been prepared in accordance with the requirements of the Companies Act 2014.

**BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Ireland, including the Ethical Standard as issued by the Irish Auditing and Accounting Service Authority ("IAASA") Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (Ireland) require us to report to you where:

- the Directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**OTHER INFORMATION**

The Directors are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CATHOLIC PRIMARY SCHOOLS  
MANAGEMENT ASSOCIATION**

---

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2014**

In our opinion, based on the work undertaken in the course of the audit:

- we have obtained all the information and explanations which we consider necessary for the purposes of our audit;
- the accounting records of the Company were sufficient to permit the financial statements to be readily and properly audited;
- the financial statements are in agreement with the accounting records;
- the information given in the Directors' report is consistent with the financial statements; and
- the Directors' report has been prepared in accordance with the Companies Act 2014.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

Based on our knowledge and understanding of the company and its environment obtained during the course of the audit, we have not identified material misstatements in the Directors' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2014 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

**RESPONSIBILITIES OF DIRECTORS**

As explained more fully in the Directors' responsibilities statement, the Directors (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CATHOLIC PRIMARY SCHOOLS  
MANAGEMENT ASSOCIATION**

---

In preparing the financial statements, the Directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Directors.
- Conclude on the appropriateness of the Directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditors' report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CATHOLIC PRIMARY SCHOOLS  
MANAGEMENT ASSOCIATION**

---

**THE PURPOSE OF OUR AUDIT WORK AND TO WHOM WE OWE OUR RESPONSIBILITIES**

This report is made solely to the charitable company's members, as a body, in accordance with Section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity or the charitable members as a body, for our audit work, for this report, or for the opinions we have formed.

*Ronan Kilbane*

Ronan Kilbane (Statutory Auditor)  
for and on behalf of  
**RBK Business Advisers**  
Chartered Accountants & Statutory Audit Firm  
Parkview House  
Beech Hill Office Campus  
Clonskeagh  
Dublin 4

Date: *15 March 2021*

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee and not having Share Capital)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	Unrestricted funds 2020 €	Restricted funds 2020 €	Total funds 2020 €	Total funds 2019 €
<b>INCOME FROM:</b>					
Donations and grants	2	-	317,000	317,000	290,000
Charitable activities	3	1,265,357	-	1,265,357	1,456,911
Investments	5	30	-	30	30
<b>TOTAL INCOME</b>		<b>1,265,387</b>	<b>317,000</b>	<b>1,582,387</b>	<b>1,746,941</b>
<b>EXPENDITURE ON:</b>					
Charitable activities:					
Governance costs	6	69,585	-	69,585	121,660
Other charitable activities	7	1,048,846	317,000	1,365,846	1,623,546
<b>TOTAL EXPENDITURE</b>		<b>1,118,431</b>	<b>317,000</b>	<b>1,435,431</b>	<b>1,745,206</b>
<b>NET INCOME BEFORE INVESTMENT GAINS</b>		<b>146,956</b>	<b>-</b>	<b>146,956</b>	<b>1,735</b>
Net gains on investments		27,100	-	27,100	52,991
<b>NET INCOME BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>		<b>174,056</b>	<b>-</b>	<b>174,056</b>	<b>54,726</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>174,056</b>	<b>-</b>	<b>174,056</b>	<b>54,726</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		1,146,504	-	1,146,504	1,091,778
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,320,560</b>	<b>-</b>	<b>1,320,560</b>	<b>1,146,504</b>

The notes on pages 14 to 32 form part of these financial statements.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**  
**REGISTERED NUMBER: 517672**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2020**

	Note	€	2020 €	€	2019 €
<b>FIXED ASSETS</b>					
Tangible assets	10		14,673		-
Investments	11		586,148		559,048
			<u>600,821</u>		<u>559,048</u>
<b>CURRENT ASSETS</b>					
Debtors	12	3,901		34,297	
Cash at bank and in hand	18	1,149,619		1,010,755	
		<u>1,153,520</u>		<u>1,045,052</u>	
<b>CREDITORS:</b> amounts falling due within one year	13	(433,781)		(457,596)	
<b>NET CURRENT ASSETS</b>			<u>719,739</u>		<u>587,456</u>
<b>NET ASSETS</b>			<u>1,320,560</u>		<u>1,146,504</u>
<b>CHARITY FUNDS</b>					
Unrestricted funds	15		1,320,560		1,146,504
<b>TOTAL FUNDS</b>			<u>1,320,560</u>		<u>1,146,504</u>

The financial statements were approved and authorised for issue by the Directors and signed on their behalf by:

Anne Fay  
Anne Fay (Mar 12, 2021 10:45 GMT)

**Anne Fay (Chairperson)**  
**Director**

Paul Waldron  
Paul Waldron (Mar 12, 2021 12:24 GMT)

**Paul Waldron (Chair of the Finance Committee)**  
**Director**

**Date:** 12 March 2021

The notes on pages 14 to 32 form part of these financial statements.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Note	2020 €	2019 €
<b>Cash flows from operating activities</b>			
Net cash provided by/(used in) operating activities	17	<u>160,844</u>	<u>(90,984)</u>
<b>Cash flows from investing activities:</b>			
Purchase of tangible fixed assets	10	(22,010)	-
Interest received	5	<u>30</u>	<u>30</u>
<b>Net cash (used in)/provided by investing activities</b>		<u>(21,980)</u>	<u>30</u>
<b>Change in cash and cash equivalents in the year</b>		<b>138,864</b>	<b>(90,954)</b>
Cash and cash equivalents brought forward	18	<u>1,010,755</u>	<u>1,101,709</u>
<b>Cash and cash equivalents carried forward</b>	18	<u><u>1,149,619</u></u>	<u><u>1,010,755</u></u>

The notes on pages 14 to 32 form part of these financial statements.

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**1. ACCOUNTING POLICIES**

The financial statements have been prepared by the Catholic Primary Schools Management Association in accordance with accounting standards issued by the Financial Reporting Council, including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland ("FRS 102") as modified by the Statement of Recommended Practice "Accounting and Reporting by Charities" effective 1 January 2019.

The Charity has applied the Charities SORP on a voluntary basis as its application is not a requirement of the current regulations for Charities registered in the Republic of Ireland however it is considered best practice. The Directors consider the adoption of the SORP requirements as the most appropriate accounting practice and presentation to properly reflect and disclose the activities of the organisation.

Catholic Primary Schools Management Association is a Company Limited by guarantee and is a public benefit entity incorporated in the Republic of Ireland with a registered office at St. Patrick's College, Maynooth, County Kildare and its company registration number is 517672.

The significant accounting policies adopted by the company and applied consistently are as follows:

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared on the going concern basis, under the historical cost convention, and comply with the financial reporting standards of the Financial Reporting Council (and promulgated by Chartered Accountants Ireland) as modified by the Statement of Recommended Practice "Accounting and reporting by Charities" effective 1 January 2019 and the Charities Act 2009 and the Companies Act 2014.

**Going Concern**

The Directors have prepared budgets and cash flows factoring in the impact of COVID-19 for a period of at least twelve months from the date of the approval of the financial statements which demonstrate that there is no material uncertainty regarding the Company's ability to meet its liabilities as they fall due, and to continue as a going concern.

On this basis, the Directors consider it appropriate to prepare the financial statements on a going concern basis. Accordingly, these financial statements do not include any adjustments to the carrying amounts and classification of assets and liabilities that may arise if the Company was unable to continue as a going concern.



---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**1. ACCOUNTING POLICIES (continued)**

**1.2 Income**

All incoming resources are included in the Statement of Financial Activities when the Charity is entitled to the income, the amount can be quantified with reasonable accuracy and it is probable the income will be received. All income derives from activities in the Republic of Ireland.

Voluntary income relates to school membership fees and sponsorship and is included in full in the Statement of Financial Activities when receivable.

Income from government and other grants whether 'capital' or 'revenue grants', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity is recognised within income from donations and grants. Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance and included within income from charitable activities.

Investment income is included when receivable.

**1.3 Expenditure**

Expenditure is recognised on an accruals basis as a liability incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees, costs of legal advice for trustees and costs linked to the strategic management of the charity including the cost of trustee meetings.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Charitable activities are costs incurred on the company's operations.

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**1. ACCOUNTING POLICIES (continued)**

**1.4 Tangible fixed assets and depreciation**

**Cost**

Tangible fixed assets are recorded at historical cost or deemed cost, less accumulated depreciation (and impairment losses if applicable). Cost includes prime cost, overheads and interest incurred in financing the construction of tangible fixed assets. Capitalisation of interest ceases when the asset is brought into use.

**Depreciation**

Depreciation is provided on fixtures & fittings and computer equipment on a straight-line basis, so as to write off their cost less residual amounts over their estimated useful economic lives.

The estimated useful economic lives assigned to fixtures & fittings and computer equipment are as follows:

Fixtures and fittings	12.5% Straight line
Computer equipment	25% Straight line

The company's policy is to review the remaining useful economic lives and residual values of fixtures & fittings and computer equipment on an on-going basis and to adjust the depreciation charge to reflect the remaining useful economic life and residual value.

Fully depreciated fixtures & fittings and computer equipment are retained in the cost of fixtures & fittings and computer equipment and related accumulated depreciation until they are removed from service. In the case of disposals, assets and related depreciation are removed from the financial statements and the net amount, less proceeds from disposal, is charged or credited to the SOFA.

**1.5 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

**1.6 Impairment**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

When it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash - generating unit to which the asset belongs. The cash - generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that are largely independent of the cash inflows from other assets of group of assets.

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**1. ACCOUNTING POLICIES (continued)**

**1.7 Leases**

*(1) Finance Leases*

Leases in which substantially all the risks and rewards of ownership are transferred by the lessor are classified as finance leases.

Tangible fixed assets acquired under finance leases are capitalised at the lease's commencement at the lower of fair value of the leased property and the present value of the minimum lease payments and are depreciated over the shorter of the lease term and their useful lives. The capital element of the lease obligation is recorded as a liability and the interest element of the finance lease rentals is charged to the statement of financial activity on an annuity basis.

Each lease payment is apportioned between the liability and finance charges using the effective interest method.

*(2) Operating Leases*

Leases in which substantially all the risks and rewards of ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to statement of financial activity on a straight-line basis over the period of the lease.

**1.8 Currency**

*(1) Functional and presentation currency*

Items included in the financial statements of the company are measured using the currency of the primary economic environment in which the company operates ("the functional currency"). The financial statements are presented in euro, which is the company's functional and presentation currency and is denoted by the symbol "€".

*(2) Transactions and balances*

Foreign currency transactions are translated into the functional currency using the spot exchange rates at the dates of the transactions.

At each period end foreign currency monetary items are translated using the closing rate. Non-monetary items measured at historical cost are translated using the exchange rate at the date of the transaction and non-monetary items measured at fair value are measured using the exchange rate when fair value was determined.

Foreign exchange gains and losses that relate to borrowings and cash and cash equivalents are presented in the statement of financial activity within 'costs of charitable activities'. All other foreign exchange gains and losses are presented in the statement of financial activity within 'expenditure on charitable activities'.

**1.9 Taxation**

No charge to current or deferred taxation arises as the charity has been granted charitable status under Sections 207 and 208 of the Taxes Consolidation Act 1997, CHY 10943.

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**1. ACCOUNTING POLICIES (continued)**

**1.10 Interest receivable**

Interest received on the company's investments are recorded as income in the year in which they are earned under the effective interest rate method.

**1.11 Trade and other debtors**

Trade and other debtors are recognised initially at transaction price (including transaction costs) unless a financing arrangement exists in which case they are measured at the present value of future receipts discounted at a market rate. Subsequently these are measured at amortised cost less any provision for impairment. A provision for impairment of receivables is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the effective interest rate. All movements in the level of provision required are recognised in the statement of financial activity.

**1.12 Cash at Bank and in hand**

Cash and cash equivalents include cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less. Bank overdrafts are shown within borrowings in current liabilities on the statement of financial position.

**1.13 Trade and other creditors**

Trade and other creditors are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

**1.14 Provisions**

Provisions are recognised when the company has a present legal or constructive obligation as a result of past events; it is probable that an outflow of resources will be required to settle the obligation; and the amount of the obligation can be estimated reliably.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to passage of time is recognised as a finance cost within expenditure on charitable activities.

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**1. ACCOUNTING POLICIES (continued)**

**1.15 Fund accounting**

The following funds are operated by the Charity:

*Restricted funds* represent grants, donations and sponsorships received which can only be used for particular purposes specified by the donors or sponsorship programmes binding on the Directors. Such purposes are within the overall aims of the charity.

*Unrestricted funds* includes general funds and designated funds and it represent amounts which are expendable at the discretion of the Directors in furtherance of the objectives of the charity and which have not been designated for other purposes. Such funds may be held in order to finance working capital or capital expenditure.

*Designated funds* are unrestricted funds earmarked by the Directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements. The designations have an administrative purpose only and do not legally restrict the Board's discretion in applying the funds.

Investment income, gains and losses are allocated to the appropriate fund.

**1.16 Contingencies**

Contingent liabilities, arising as a result of past events, are not recognised when (i) it is not probable that there will be an outflow of resources or that the amount cannot be reliably measured at the reporting date or (ii) when the existence will be confirmed by the occurrence or non-occurrence of uncertain future events not wholly within the company's control. Contingent liabilities are disclosed in the financial statements unless the probability of an outflow of resources is remote.

Contingent assets are not recognised. Contingent assets are disclosed in the financial statements when an inflow of economic benefits is probable.

**1.17 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.18 Employee benefits**

The company provides a range of benefits to employees, including paid holiday arrangements and access to PRSA's.

**(1) Short term benefits**

Short term benefits, including holiday pay and other similar non-monetary benefits, are recognised as an expense in the period in which the service is received.

**(2) Pension contributions**

The Company makes a contribution to the employees' PRSA schemes.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1. ACCOUNTING POLICIES (continued)**

**1.19 Government grants**

Government grants are credited to the Statement of financial activities incorporating income and expenditure account as the related expenditure is incurred.

**1.20 Critical accounting estimates and areas of judgement**

The preparation of these financial statements requires the Directors to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant.

Actual results may differ from these estimates.

All estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Directors consider the accounting estimates and assumptions below to be its critical accounting estimates and judgements.

**Going Concern**

The Directors have prepared budgets and cashflows for a period of at least twelve months from the date of approval of the financial statements which demonstrate that there is no material uncertainty regarding the charitable company's ability to meet its liabilities as they fall due, and to continue as a going concern.

**2. INCOME FROM DONATIONS AND GRANTS**

	Unrestricted funds 2020 €	Restricted funds 2020 €	Total funds 2020 €	<i>Total funds 2019 €</i>
Sponsorship *	-	2,000	2,000	5,000
Department of education grants **	-	315,000	315,000	285,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total donations and grants	-	317,000	317,000	290,000
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total 2019</i>	-	290,000	290,000	
	<hr/>	<hr/>	<hr/>	

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**Grant analysis**

	Unrestricted funds 2020 €	Restricted funds 2020 €	Total funds 2020 €	Total funds 2019 €
Department of Education annual core grant	-	190,000	190,000	190,000
Department of Education industrial relations grant	-	125,000	125,000	95,000
<b>Total</b>	<b>-</b>	<b>315,000</b>	<b>315,000</b>	<b>285,000</b>

\* During the financial year ended 31 December 2020 the charity received sponsorship of €2,000 (2019: €5,000) from Allianz.

\*\* During the financial year ended 31 December 2020, the charity received grants from the Department of Education and Skills. All grants and income from the government where performance conditions were attached were classified within restricted income from charitable activities in the statement of financial activity. Total grants where performance conditions were imposed was €315,000 (2019: €285,000). Where the grants have no performance conditions they are classified within income from donations and grants. The total amount of government grants receivable in the year where no performance conditions were attached was €Nil (2019: €Nil). The total amount of restricted income from grants in the year was €315,000 (2019: €285,000).

**3. ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds 2020 €	Restricted funds 2020 €	Total funds 2020 €	Total Funds 2019 €
School membership fees*	968,343	-	968,343	969,312
Vetting funding	261,136	-	261,136	430,794
Board of management training funding	24,536	-	24,536	30,555
DEC - updating training modules	11,250	-	11,250	26,250
Sundry income	92	-	92	-
<b>Total</b>	<b>1,265,357</b>	<b>-</b>	<b>1,265,357</b>	<b>1,456,911</b>
<b>Total 2019</b>	<b>1,456,911</b>	<b>-</b>	<b>1,456,911</b>	

\*Each year a third of school membership fees are ring-fenced for return to the Dioceses as per the collaboration agreement.



**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**\* Fund transfers under Diocesan collaboration agreements**

	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Achonry	4,412	4,547
Ardagh and Clonmacnois	8,182	7,710
Armagh	7,688	7,980
Cashel and Emly	10,500	10,950
Clogher	4,950	5,418
Clonfert	4,200	4,245
Cloyne	14,745	14,586
Cork and Ross	19,905	19,920
Derry	3,525	4,323
Dublin	62,353	62,068
Elphin	10,483	10,865
Ferns	10,350	10,335
Galway, Kilmacduagh and Kilfenora	9,480	10,005
Kerry	27,885	-
Kildare and Leighlin	20,115	18,645
Killala	4,950	5,520
Killaloe	12,930	13,590
Kilmore	7,680	8,520
Limerick	11,235	11,175
Meath	21,367	21,472
Ossory	17,038	-
Raphoe	9,450	9,228
Tuam	15,510	15,213
Waterford	11,116	11,085
<b>Total</b>	<b>330,049</b>	<b>287,400</b>
 Less: opening accrual	 (339,671)	 (317,000)
Plus: closing accrual	323,000	339,671
 <b>Income &amp; expenditure figure (Note 7)</b>	 <b>313,378</b>	 <b>310,071</b>



**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**4. Vetting & Board of management training**

	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Vetting income* (Note 3)	<b>261,136</b>	<b>430,794</b>
Board of management income** (Note 3)	<b>24,536</b>	<b>30,555</b>
	<hr/>	<hr/>
<b>Total</b>	<b>285,672</b>	<b>461,349</b>
	<hr/>	<hr/>
	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Vetting expenditure* (Note 7)	<b>(261,136)</b>	<b>(430,794)</b>
Board of management expenditure** (Note 7)	<b>(24,536)</b>	<b>(30,555)</b>
	<hr/>	<hr/>
<b>Total</b>	<b>(285,672)</b>	<b>(461,349)</b>
	<hr/>	<hr/>

\*Vetting relates to claims made from various Diocese towards the cost of vetting. Vetting costs are funded through the Department of Education and Skills and subsequently reimbursed by CPSMA to the applicant Diocese. A corresponding amount is also included within income.

\*\*Board of management training is carried out by CPSMA. Board of Management training costs are funded through Drumcondra Education Centre. A corresponding amount is also included within income.

Essentially CPSMA is a conduit for the Department of Education and Skills and Drumcondra Training Centre. Neither the vetting nor the board of management training income belongs to CPSMA.

**5. INVESTMENT INCOME**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2020</b>	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>	<b>€</b>	<b>€</b>
Bank interest received	<b>30</b>	<b>-</b>	<b>30</b>	<b>30</b>
	<hr/>	<hr/>	<hr/>	<hr/>
<i>Total 2019</i>	<b>30</b>	<b>-</b>	<b>30</b>	
	<hr/>	<hr/>	<hr/>	

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**6. GOVERNANCE COSTS**

	Unrestricted funds 2020 €	Restricted funds 2020 €	Total funds 2020 €	<i>Total funds 2019 €</i>
Auditor's remuneration	8,856	-	8,856	8,707
Accountancy & bookkeeping	18,260	-	18,260	22,755
Legal & professional	16,285	-	16,285	22,182
Travel & meeting expenses	17,312	-	17,312	59,261
Bank charges	8,372	-	8,372	4,975
Board strategy event	500	-	500	3,780
	<u>69,585</u>	<u>-</u>	<u>69,585</u>	<u>121,660</u>

In 2019, all governance costs related to expenditure from unrestricted funds.

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**7. Charitable activities**

	Unrestricted 2020 €	Restricted 2020 €	Total 2020 €	Total 2019 €
Wages & salaries (Note 9)	148,907	315,000	463,907	402,093
Employer PRSI contribution (Note 9)	45,803	-	45,803	40,007
Pension costs (Note 9)	24,349	-	24,349	21,465
Staff training & conferences	5,934	-	5,934	3,383
AGM expenses	22,221	2,000	24,221	72,229
Insurance	4,026	-	4,026	3,726
Contribution to salary of Director of Catechetics	25,000	-	25,000	25,000
Contribution to emerging leaders programme (Notre Dame)	-	-	-	8,000
Stationery	13,118	-	13,118	9,548
IT services & development costs	52,097	-	52,097	39,964
Office cleaning & kitchen supplies	1,493	-	1,493	7,590
Office expenses & maintenance	10,362	-	10,362	2,121
Office & room rentals	44,577	-	44,577	60,979
Postage & courier	6,509	-	6,509	1,141
Advertising	852	-	852	2,188
Telephone	16,357	-	16,357	20,095
Handbook	-	-	-	10,000
Mediation	1,183	-	1,183	2,075
Newsletter	4,976	-	4,976	4,882
Research	-	-	-	51,543
Subscriptions	335	-	335	541
Depreciation	7,337	-	7,337	3,338
Communications	-	-	-	3,787
Provision of training services contract	12,792	-	12,792	41,945
IBEC membership	-	-	-	14,486
Sundry expenses	1,568	-	1,568	-
Disbursement of diocesan expenses as per collaboration agreement (Note 3)	313,378	-	313,378	310,071
Vetting reimbursement (Note 4)	261,136	-	261,136	430,794
Board of management training (Note 4)	24,536	-	24,536	30,555
<b>Total</b>	<b>1,048,846</b>	<b>317,000</b>	<b>1,365,846</b>	<b>1,623,546</b>
<i>Total 2019</i>	<i>1,333,546</i>	<i>290,000</i>	<i>1,623,546</i>	

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee and not having Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**8. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	2020 €	2019 €
Depreciation of tangible fixed assets: - owned by the charity	7,337	3,338
Auditors' remuneration	8,856	8,707
	<u>16,193</u>	<u>12,045</u>

**9. STAFF COSTS**

Staff costs were as follows:

	2020 €	2019 €
Wages and salaries	463,907	402,093
Social security costs	45,803	40,007
Pension costs	24,349	21,465
	<u>534,059</u>	<u>463,565</u>

The average number of persons employed by the company during the year was as follows:

	2020 No.	2019 No.
General secretary	1	1
Administration	9	9
	<u>10</u>	<u>10</u>

The number of higher paid employees was:

	2020 No.	2019 No.
In the band €60,001 - €70,000	2	1
In the band €80,001 - €90,000	1	1
In the band €90,001 - €100,000	1	1

During the year, no Director received any remuneration (2019 - €Nil)

During the year, no Director received any benefits in kind (2019 - €Nil)

Directors were reimbursed for vouched expenses if claimed.

**Key Management Personnel**

The total amount paid to key management personnel (senior management team) including Employer PRSI and pension contributions was €119,441. (2019: €119,297).

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**10. TANGIBLE FIXED ASSETS**

	Fixtures and fittings €	Computer equipment €	Total €
<b>Cost</b>			
At 1 January 2020	14,089	13,346	27,435
Additions	-	22,010	22,010
At 31 December 2020	<u>14,089</u>	<u>35,356</u>	<u>49,445</u>
<b>Depreciation</b>			
At 1 January 2020	14,089	13,346	27,435
Charge for the year	-	7,337	7,337
At 31 December 2020	<u>14,089</u>	<u>20,683</u>	<u>34,772</u>
<b>Net book value</b>			
At 31 December 2020	<u>-</u>	<u>14,673</u>	<u>14,673</u>
At 31 December 2019	<u>-</u>	<u>-</u>	<u>-</u>

**11. FIXED ASSET INVESTMENTS**

	Listed securities €
<b>Market value</b>	
At 1 January 2020	559,048
Fair value movement	27,100
At 31 December 2020	<u>586,148</u>
<b>Investments at market value comprise:</b>	
	2020 €
Listed investments	<u>586,148</u>
	2019 €
	<u>559,048</u>

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**12. DEBTORS**

	2020 €	2019 €
Other debtors	-	27,000
Prepayments	3,901	7,297
	<u>3,901</u>	<u>34,297</u>

**13. CREDITORS: Amounts falling due within one year**

	2020 €	2019 €
Trade creditors	16,337	46,217
PAYE/PRSI	18,369	15,575
Other creditors	2,465	2,212
Accruals	396,610	393,592
	<u>433,781</u>	<u>457,596</u>

**14. OPERATING LEASE COMMITMENTS**

At 31 December 2020 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2020 €	2019 €
<b>Amounts payable:</b>		
Within 1 year	57,000	57,000

**15. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 January 2020 €	Income €	Expenditure €	Gains/ (Losses) €	Balance at 31 December 2020 €
<b>Unrestricted funds</b>					
General Funds - all funds	1,146,504	1,265,387	(1,118,431)	27,100	1,320,560
<b>Restricted funds</b>					
Restricted Funds	-	317,000	(317,000)	-	-

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee and not having Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**15. STATEMENT OF FUNDS (continued)**

Total of funds	<u>1,146,504</u>	<u>1,582,387</u>	<u>(1,435,431)</u>	<u>27,100</u>	<u>1,320,560</u>
----------------	------------------	------------------	--------------------	---------------	------------------

**STATEMENT OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 January 2019 €</i>	<i>Income €</i>	<i>Expenditure €</i>	<i>Gains/ (Losses) €</i>	<i>Balance at 31 December 2019 €</i>
<b>Unrestricted funds</b>					
General Funds - all funds	<u>1,091,778</u>	<u>1,456,941</u>	<u>(1,455,206)</u>	<u>52,991</u>	<u>1,146,504</u>
<b>Restricted funds</b>					
Restricted Funds	<u>-</u>	<u>290,000</u>	<u>(290,000)</u>	<u>-</u>	<u>-</u>
Total of funds	<u>1,091,778</u>	<u>1,746,941</u>	<u>(1,745,206)</u>	<u>52,991</u>	<u>1,146,504</u>

**SUMMARY OF FUNDS - CURRENT YEAR**

	<i>Balance at 1 January 2020 €</i>	<i>Income €</i>	<i>Expenditure €</i>	<i>Gains/ (Losses) €</i>	<i>Balance at 31 December 2020 €</i>
General funds	<u>1,146,504</u>	<u>1,265,387</u>	<u>(1,118,431)</u>	<u>27,100</u>	<u>1,320,560</u>
Restricted funds	<u>-</u>	<u>317,000</u>	<u>(317,000)</u>	<u>-</u>	<u>-</u>
Total of funds	<u>1,146,504</u>	<u>1,582,387</u>	<u>(1,435,431)</u>	<u>27,100</u>	<u>1,320,560</u>

**SUMMARY OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 January 2019 €</i>	<i>Income €</i>	<i>Expenditure €</i>	<i>Gains/ (Losses) €</i>	<i>Balance at 31 December 2019 €</i>
General funds	<u>1,091,778</u>	<u>1,456,941</u>	<u>(1,455,206)</u>	<u>52,991</u>	<u>1,146,504</u>
Restricted funds	<u>-</u>	<u>290,000</u>	<u>(290,000)</u>	<u>-</u>	<u>-</u>
Total of funds	<u>1,091,778</u>	<u>1,746,941</u>	<u>(1,745,206)</u>	<u>52,991</u>	<u>1,146,504</u>

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
(A Company Limited by Guarantee and not having Share Capital)

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2020 €	Restricted funds 2020 €	Total funds 2020 €
Tangible fixed assets	14,673	-	14,673
Fixed asset investments	586,148	-	586,148
Current assets	1,153,520	-	1,153,520
Creditors due within one year	(433,781)	-	(433,781)
	<u>1,320,560</u>	<u>-</u>	<u>1,320,560</u>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2019 €	Restricted funds 2019 €	Total funds 2019 €
Fixed asset investments	559,048	-	559,048
Current assets	1,045,052	-	1,045,052
Creditors due within one year	(457,596)	-	(457,596)
	<u>1,146,504</u>	<u>-</u>	<u>1,146,504</u>

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2020 €	2019 €
Net income for the year (as per Statement of Financial Activities)	174,056	54,726
<b>Adjustment for:</b>		
Depreciation charges	7,337	3,338
(Gain) on investments	(27,100)	(52,991)
Interest received	(30)	(30)
Decrease in debtors	30,396	(15,279)
(Decrease) in creditors	(23,815)	(80,748)
<b>Net cash provided by/(used in) operating activities</b>	<u>160,844</u>	<u>(90,984)</u>



---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**18. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2020 €	2019 €
Cash at bank and in hand	1,149,619	1,010,755
Total	<u>1,149,619</u>	<u>1,010,755</u>

**19. CAPITAL COMMITMENTS**

There were no capital commitments as at the balance sheet date.

**20. COMPANY STATUS**

Catholic Primary Schools Management Association is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding €1 to the assets of the charitable company in the event of its being wound up while he or she is a member.

**21. SHARE CAPITAL AND MEMBERS LIABILITIES**

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding one Euro (€1).

**22. RELATED PARTY TRANSACTIONS**

No related party transactions took place during the year ended 31 December 2020.

**23. POST BALANCE SHEET EVENTS**

**COVID-19 (Coronavirus)**

In the opinion of the Directors there are significant risks and uncertainties facing the organisation at this time due to the continuation of the pandemic. While this is a constantly changing situation, the Board of Directors are monitoring and following the advice from the Government and the Department of Health. This includes the introduction of social distancing protocols and therefore the organisation's offices are closed with all staff members working remotely. In addition, all overseas travel has been suspended and recruitment has been delayed.

The Board of Directors will continue to monitor the situation and take any measures necessary to ensure that any financial impact is minimised to the best extent possible. There have been no post balance sheet adjustments made to the financial statements in relation to COVID-19.

**24. CONTROLLING PARTY**

The company is controlled by the Board of Directors acting in concert.

---

**CATHOLIC PRIMARY SCHOOLS MANAGEMENT ASSOCIATION**  
**(A Company Limited by Guarantee and not having Share Capital)**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

---

**25. APPROVAL OF THE FINANCIAL STATEMENTS**

The Financial Statements were approved by the board on ~~31~~ 12 March 2021.

# FINAL CPSMA Financial Statements









## 31.12.2020 (02.03.2021)

Final Audit Report

2021-03-12

Created:	2021-03-12
By:	Lorna Dunne (ldunne@cpsma.ie)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7TxSY0Vb-LPoAwBIVCAy8dLTung4nfnl

## "FINAL CPSMA Financial Statements 31.12.2020 (02.03.2021)" History

-  Document created by Lorna Dunne (ldunne@cpsma.ie)  
2021-03-12 - 10:29:30 AM GMT- IP address: 37.228.208.142
-  Document emailed to Anne Fay (chair@cpsma.ie) for signature  
2021-03-12 - 10:31:11 AM GMT
-  Email viewed by Anne Fay (chair@cpsma.ie)  
2021-03-12 - 10:35:26 AM GMT- IP address: 51.37.114.76
-  Document e-signed by Anne Fay (chair@cpsma.ie)  
Signature Date: 2021-03-12 - 10:45:56 AM GMT - Time Source: server- IP address: 51.37.114.76
-  Document emailed to Paul waldron (pwaldron@cpsma.ie) for signature  
2021-03-12 - 10:45:58 AM GMT
-  Email viewed by Paul waldron (pwaldron@cpsma.ie)  
2021-03-12 - 11:08:51 AM GMT- IP address: 89.19.89.9
-  Document e-signed by Paul waldron (pwaldron@cpsma.ie)  
Signature Date: 2021-03-12 - 12:24:33 PM GMT - Time Source: server- IP address: 78.152.247.234
-  Agreement completed.  
2021-03-12 - 12:24:33 PM GMT