

Financial Guideline P14 – 2021/2022

COVID-19 Capitation Funding for Term 2 2021/2022

1. Introduction

The Department of Education has issued notice to schools that COVID-19 Capitation Grant funding for Term 2 of the 2021/22 school year will be issued in early January 2022.

2. Payments to Schools

Grant payments will be calculated using the same per capita rates as applied for the 2020/21 school year and will be based on recognised enrolments for September 2020. The rate is adjusted to reflect that Term 2 is shorter than Term 1.

COVID-19 Capitation Grants Term 2 - Rates per pupil		
Primary Schools	Mainstream	Special Classes/ Special School
Enhanced Cleaning	€21.00	€25.67
PPE	€15.00	€60.00
Note: Grants paid to schools with an enrolment of equal to or less than 60 pupils are based on a minimum enrolment of 60 pupils.		

Illustrative examples of the value of these grants payable for schools of various sizes:

Primary Schools		
Value of COVID-19 Capitation Grants - Mainstream Rate - Term 2 21/22 School year		
Pupil Enrolment	Cleaning	PPE
Up to 60	€1,260	€900
100	€2,100	€1,500
200	€4,200	€3,000
400	€8,400	€6,000
600	€12,600	€9,000

Primary Special Schools		
Value of COVID-19 Capitation Grants – Enhanced Rate - Term 2 21/22 School year		
No of Teachers	Cleaning	PPE
1	€1,540	€3,600
2	€1,592	€3,720
3	€2,464	€5,760
4	€3,337	€7,800
5	€4,210	€9,840
6	€5,057	€11,820
7	€5,853	€13,680
8	€6,623	€15,480
9	€6,982	€16,320
10	€7,829	€18,300
11	€8,676	€20,280
12	€9,524	€22,260
13	€10,371	€24,240
14	€11,218	€26,220
15	€12,065	€28,200
16	€12,912	€30,180

Schools may utilise funding provided across the range of grants to ensure adequate cash flow at certain times.

A template to calculate Covid-19 grant entitlements for Term 2 is available [HERE](#).

3. Utilisation of grants

See the following financial guidelines for further information on the utilisation of these grants:

- [Financial Guideline P21 - 2019-2020 - COVID-19 Financial Supports for the Full Return to School](#)
- [Financial Guideline P22 - 2019-2020 - Guidance for Primary Schools on: A. PPE, Consumables and Equipment and B. Update on Coding for recording COVID-19 Grants Income and Expenditure](#)

Income and expenditure must continue to be recorded in school accounts and attributed to the individual grants as appropriate.

Schools are reminded to ensure that stocks are managed and procured appropriately to avoid any overstocking of supplies. This is to ensure that value for money is being achieved and to avoid wastage.

The [FSSU chart of accounts](#) has designated codes for each COVID grant and schools should process the transactions to these codes.

4. Unspent grants

Any unspent COVID-19 Capitation Grants related funding for 2021/2022 will have to be returned to the Department and details of the arrangements for this will be provided at a later stage.

Further queries may be directed to the Department by email to: covid19_alert@education.gov.ie or by telephone: **057 932 4461**.

If you require any further information, please email primary@fssu.ie or phone (01) 910 4020

Financial Support Services Unit
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