

May 2011

Dear Chairperson,

I hope that the services which were provided by CPSMA during the past year were of assistance to you. CPSMA endeavours to provide the best possible service to boards of management. In the last year much time was spent on gathering views in regard to redevelopment of the website, designing newsletters to answer school needs as well as keeping boards of management abreast of current issues.

During the period October to January last, CPSMA delivered training on employment issues and disciplinary procedures throughout the country. The next tranche of training for members will correspond with the appointment of new boards of management.

The CPSMA annual membership fee is now due. This covers the period up to 31st August 2012. CPSMA relies on membership fees from boards of management to defray the costs involved in providing services to them. The Department of Education and Skills has confirmed that when a board of management decides to make a payment to CPSMA, it is legitimate to do so from the capitation grant.

Mindful of the fact that state grants to schools have been reduced and in response to feedback from members in relation to last year's fee structure, CPSMA has reduced its fees this year and has increased the number of bands. The fees and bands are both set out overleaf.

Services, which include the newsletter and customised advice, will be available solely to members from September 2011. The website will be redesigned to make it more user friendly, encompassing a search facility, membership registration on line, etc. Accessibility to the revamped website will also be confined to members.

If your school wishes to avail of the services provided by CPSMA, it would be greatly appreciated if payment could be made by cheque on or before **Tuesday May 31st 2011**. The enclosed membership form should be returned with your payment, in the envelope provided. The membership form and payment should be returned to CPSMA, New House, St. Patrick's College, Maynooth, Co. Kildare. Payment will be acknowledged and a receipt will be issued for your records.

An outline of the services provided by CPSMA is enclosed. Your feedback regarding current services would be greatly appreciated and suggestions for other services that boards of management might find beneficial are also welcome.

I would like to take this opportunity to thank you and your board for the valuable work you do on behalf of pupils in Catholic schools and I look forward to working with you into the future.

CPSMA
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BAND <i>Enrolment on 30/09/2010</i>	FEE
<100	€310
101 - 150	€360
151 - 200	€410
201 - 250	€460
251 - 300	€510
301 - 350	€560
351 - 400	€610
401 - 450	€660
451 - 500	€710
501 - 550	€760
551 - 600	€810
601 +	€860